

From: Kok Tiong TAN (SLA)

Sent: Thursday, 10 March, 2011 9:19 AM

To:

Subject: CS CIRCULAR NO. 2/2011 - CHANGES IN FILE TEMPLATES TO BE SUBMITTED DURING (A) ACTIVATION OF LOT NUMBER AND (B) SUBMISSION OF PLAN STAGES

Our Ref: SLA/SVY 251-72 Vol 6

To All Registered Surveyors

Dear Sirs / Madams

CHANGES IN FILE TEMPLATES TO BE SUBMITTED DURING (A) ACTIVATION OF LOT NUMBER AND (B) SUBMISSION OF PLAN STAGES

I attach CS Circular No. 2/2011 which is self-explanatory for your information.

Yours faithfully

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Our Ref : SLA/SVY 251/72 Vol 6

Date: 10 March 2011

CS Circular No. 2/2011

To: All Registered Surveyors



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LAND AUTHORITY**

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**CHANGES IN FILE TEMPLATES TO BE SUBMITTED DURING (A) ACTIVATION
OF LOT NUMBER AND (B) SUBMISSION OF PLAN STAGES**

The new Lot Information Management System (LIMS) which we have mentioned before, will be going "live" on Monday, 28 Mar 2011. LIMS will replace our present Lot Base System (LBS). In conjunction with LIMS, we are delighted to announce some improvements on the file templates. The current templates will be changed to the new file templates which will be used in your job submissions as follows:

(A) During Activation of Lot Number Stage

File Name	Description
Activation_of_Lot_Numbers	File containing lot number and address information
Correlating_Accessory_Lot_to_Strata_Lot	File containing relationship between strata and accessory lots (Note: To submit only for jobs involving accessory lots)

(B) During Submission of RT/CP/CPST Stage

File Name	Description
RT_Information	File containing RT and lot information (Note: To submit only for RT jobs)
CP_Information	File containing CP and lot information (Note: To submit only for CP jobs)
CPST_Information	File containing CPST and lot information (Note: To submit only for CPST jobs)
Lot_Address	File containing lot number and address information (Note: Not required to submit if same lot number-address data already submitted during activation of lot number stage.)

Correlating_Accessory _Lot_to_Strata_Lot	File containing relationship between strata and accessory lots (Note: (a) To submit only for jobs involving accessory lots. (b) Not required to submit if same data already submitted at activation of lot number stage.)
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2 The new file templates are designed to serve you better. A key feature is the streamlined approach whereby lot numbers provided in a file to you during allocation of lot number stage could be used directly in the templates for activation of lot number and submission of plan. To further help you reduce time spent in preparing your submissions, you need not submit the "Lot_Address" file during plan submission stage if the lot-address information remains unchanged from the same information already provided during activation of lot number stage. In such a situation, please indicate this clearly in the survey report during your plan submission.

3 With this initiative, the new templates, when implemented, will replace the current text file templates being used at activation of lot number stage (i.e. CVLAND.DAT & CVSTRATA.DAT) and plan submission stage (i.e. LAND.DAT & STRATA.DAT). The requirements and formats for .JOB and .SVY files remain unchanged.

4 For implementation, the new file templates shall be completed for jobs submitted to us from 23 March 2011 4pm onwards. To enable you to prepare in advance and be familiarised with the new templates, we attach the sample layouts at Appendix A for your reference. We will upload these templates in CORENET as early as 16 March 2011 for your use only from 23 March 2011 4 pm. Kindly synchronize your EsPro on 16 March 2011 morning to download the updated SLA.XFD form and the new file templates. Please do not change the file names of the templates when submitting it through CORENET. With these new formats, we are confident that they will benefit your cadastral survey actions.

5 We also wish to inform you that due to the switchover in systems and migration of data, jobs submitted to us from 23 March 2011 4pm onwards will not be processed until 28 March 2011. As such, some jobs including those submitted just before 23 March 2011 may not meet the service standard. We seek your kind understanding during this period as we need time to move over to a new system and would apologise for any delay and inconvenience caused.

6 If you need any clarification, please contact any one of the following officers:

- (a) Derick Tan (Tel: 64783604. Email: derick_tan@sla.gov.sg);
- (b) Tan Kok Tiong (Tel: 64783947. Email: tan_kok_tiong@sla.gov.sg);
- (c) Janet Koh (Tel: 64783582. Email: Janet_Koh@sla.gov.sg); or
- (d) Abdul Rahim Aziz (Tel: 64783594. Email: Abdul_Rahim_Aziz@sla.gov.sg).

7 We look forward to introduce more of such initiatives to serve you better in the future.



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